

**THE SOUTH LAW FIRM**  
NORTHAMPTON BUILDING  
3725 NATIONAL DRIVE/SUITE 100  
RALEIGH, NC 27612  
TELEPHONE (919) 881-4168 / FAX (919) 881-4166

**Selling Agent Information Form**

Property Address: \_\_\_\_\_

Buyer's Full Name(s): \_\_\_\_\_ Married/Unmarried/Separated (circle one)  
\_\_\_\_\_ Married/Unmarried/Separated (circle one)

Spouse's Name(s): \_\_\_\_\_  
\_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_

**Lender's Contact Information:**

Company \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone/Fax/E-mail \_\_\_\_\_

Does the buyer wish to have a survey done? Yes/No (Circle One)

If yes, does the buyer want our office to order the survey? Yes/No (Circle One)

\*If the buyer chooses not to get a survey done, he/she will be required to execute a Survey Waiver at closing.

Is there any additional information we should be aware of to prepare for closing? If so, please provide this information below. Please list any invoices that will need to be collected at closing (please email/fax invoice)

**\*\*WE MUST RECEIVE INVOICES NO LATER THAN 10 DAYS PRIOR TO CLOSING\*\***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE EMAIL or FAX THIS FORM COMPLETED AND ALL INVOICES TO BE PAID  
AT CLOSING TO 919-881-4166/ [celeste@southlawfirm.com](mailto:celeste@southlawfirm.com)

**\*\*\*Due to the changes in our banks rules, we require all cash to close greater than \$20,000.00 to be tendered in the form of a wire transfer. NO EXCEPTIONS! Our wiring instructions will be available upon request. Thank you.\*\*\***

Thanks for your help in obtaining the necessary documents needed to close this loan.